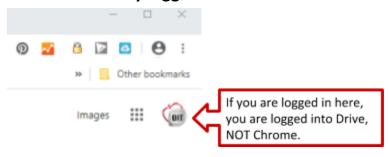
### **Log Into Chrome NOT Drive**

- 1. If logging into Chrome on a home computer, ClassLink becomes your homepage!
- 2. Logging into the Chrome Browser logs you into the entire GSuite for Education including Google Drive, Google Classroom, and YouTube.
- 3. Logging into the Chrome Browser will also allow a user to save bookmarks and extensions and access them on any device if they login to the Chrome browser.

\*\*\*This is different than logging into Google Drive! If you are logged into Drive, you are not necessarily logged into Chrome!\*\*\*

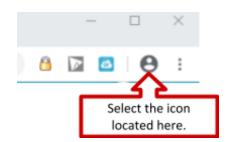


#### **Log Into Chrome Video Tutorial** (4 minutes)

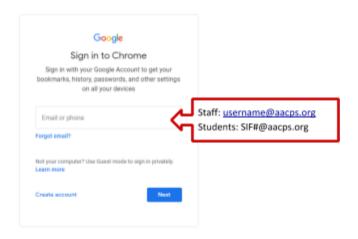
More than one Google Account? Here are directions for <u>managing multiple Google Accounts</u>. (AACPS, personal gmail, etc)

# Oirections:

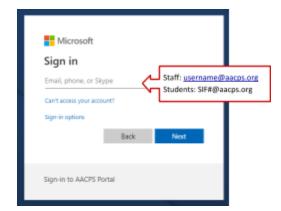
- 1. Open the Chrome Browser.
- 2. Select the icon in the upper right hand corner of the screen, to the left of the three vertical dots. Typically it is a head and shoulders, but it could also be your first initial or Google profile picture.



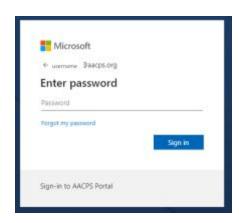
3. The sign into Chrome box will appear. Enter your AACPS username@aacps.org in the box and select "Next."



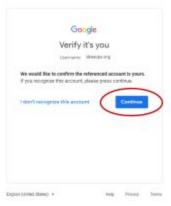
4. A second login screen will appear. Enter your AACPS username@aacps.org again and select "Next".



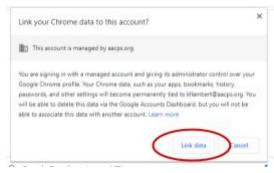
5. Enter your current AACPS password.



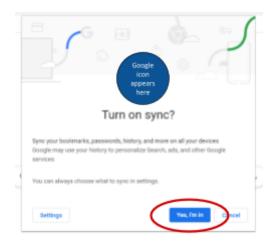
6. . If correct, verify the account by selecting continue.



7. When prompted, select "Link Data."

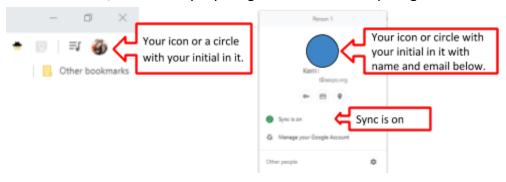


8. When prompted turn on sync.



## Congratulations! You have logged into the Chrome browser!

Your picture or an icon with your first initial will appear below the X in the upper right hand corner of the screen. When you select the icon, it should say "syncing to username@aacps.org".



Please note, you may occasionally find the sync to your account has been paused. You will be prompted to log in again to continue.

## \*\*\*\*Important\*\*\*\*

If your icon picture appears beside the three vertical dots, but has a blue button in the pop-out window, you are NOT logged in!!!

